

# Julio Cortez

Oakland, CA • 555-555-5555 • [youreemail@berkeley.edu](mailto:youreemail@berkeley.edu) • [linkedin.com/in/juliocortez](https://www.linkedin.com/in/juliocortez)

## EDUCATION

---

UNIVERSITY OF CALIFORNIA BERKELEY

**Bachelor of Arts, Urban Studies**, GPA: 3.75

Expected May 2020

**Relevant Coursework:** Community and Economic Development, Real Estate Economics, Urban and Regional Transportation, Urban Data Analytics, Statistics & Probability, City Planning, GIS

## SKILLS

---

- Strong background in research and analysis of urban issues
- Solid knowledge of Stata and census data collection
- Intermediate GIS and Carto skills
- Proficient in MS Word, Excel, PowerPoint
- Fluent in Spanish (bilingual)

## EXPERIENCE

---

HOUSING POLICY CENTER – Alameda, CA

**Intern**

Jan 2019 – Present

- Analyze and produce detailed reports about the costs of developing new construction Low Income Housing Tax Credit (LIHTC) projects from 2008-2018 in California for research center that develops and evaluates housing policy.
- Learn about the complex funding sources involved in LIHTC projects.

UCLA SCHOOL OF LAW – Los Angeles, CA

**Research Assistant**

June – Aug 2018

- Analyzed planning documents for multifamily housing projects for a project researching the impact of the California Environmental Quality Act (CEQA) on new housing development in California.

JACK LONDON BUSINESS IMPROVEMENT DISTRICT – Oakland, CA

**Intern**

June – Aug 2017

- Developed an RFP for a project to revitalize the freeway underpasses in the district.
- Collaborated with fellow intern to plan and secure five speakers for a panel discussion about solutions to homelessness issues, attended by 80+ community members.

CITY OF BERKELEY – Berkeley, CA

**Downtown Area Plan Intern**

Apr – Aug 2017

- Analyzed existing factors and land use policy scenarios for Downtown Berkeley.
- Assisted with the planning and facilitation of meetings of the 21-person Downtown Area Plan Advisory committee.

## COMMUNITY SERVICE / AFFILIATIONS

---

CAL HABITAT FOR HUMANITY – Berkeley, CA

**Workday Coordinator**

Aug 2018 – Present

- Manage relationship with three Bay Area Habitat for Humanity affiliates and coordinate weekly workday assignments for 150 club members.
- Helped raise over \$5000 by collaborating with peers to organize and publicize an annual event.

BERKELEY URBAN STUDIES STUDENT ASSOCIATION (BUSSA) – Berkeley, CA

**Member**

Mar 2018 – Present

- Attend weekly club meetings covering city planning topics, such as housing, transportation, environment, equity, and economics.