

# YOUR NAME

101 Main Street, Berkeley, CA 94713  
(555) 555-5555 | username@berkeley.edu

## EDUCATION

**PhD**, Discipline Area

Expected December 20XX

*School if appropriate, University of California, Berkeley*

- *Dissertation*: title or topic
- *Committee*: optional, you may wish to include names of your committee members

**MPH (or other Master's degree)**, Discipline Area

August 20XX

*School if appropriate, University Name*

- *Master's Thesis*: title or topic
- Certifications or other pertinent information, you may also wish to include awards here (or in a later section)

**BA (or other Bachelor's degree)**, *cum laude (optional)*, Discipline Area

May 20XX

*University Name*

## SUMMARY OF RESEARCH SKILLS (optional section, examples below)

Project management \* grant and proposal writing \* research methodology & design \* Institutional Review Board clearance \* participant recruitment \* data collection \* data management \* statistical analysis (SPSS, Mplus, ATLAS.ti) \* online survey design and programming (Qualtrics) \* oral presentations \* cost effectiveness analysis

## RESEARCH INTERESTS (optional section, examples below)

Obesity \* obesity related co-morbidities \* physical activity \* nutrition \* social support \* technology-based health interventions \* structural equation modeling \* health behavior theory \* health communications \* research dissemination & translation

## AWARDS AND HONORS

- Fundng Agency (agency or departmental/university award), Type or Title of Award, 20XX-20XX, amount (optional)
- This section demonstrates how you are recognized by your department or professional organizations
- Award amounts may demonstrate your ability to win grants or manage funds

## RESEARCH EXPERIENCE

**Dissertation Research**

January 20XX - Present

*UCB School/Department*

- Begin each bullet with a skills-based action verb
- Be sure to quantify your accomplishments, not just describe tasks and responsibilities
- Use keywords that demonstrate your knowledge of the field and technologies as appropriate
- More details
- More details
- More details

**Title**

June 20XX - Present

*Company/Organization, City, State or Country*

- Begin each bullet with a skills-based action verb
- Be sure to quantify your accomplishments, not just describe tasks and responsibilities
- Use keywords that demonstrate your knowledge of the field and technologies as appropriate
- More details
- More details
- More details

## TEACHING & MENTORING EXPERIENCE

**Title**

Spring 20XX & Spring 20XX

*Course Name*

- Begin each bullet with a skills-based action verb
- Be sure to quantify your accomplishments, not just describe tasks and responsibilities
- Use keywords that demonstrate your knowledge of the field and technologies as appropriate
- More details

## Undergraduate Mentor (optional, examples below)

June 20XX - July 20XX

- Recruited and hired 3 undergraduate interns for dissertation research through the UNC Office for Undergraduate Research

- Scheduled and oversaw regular meetings and managed intern activities including the transcription and coding of over 11 hours of qualitative interviews
- Provided recommendations and career advice as needed

## PROFESSIONAL EXPERIENCE

**Title** Aug 20XX – May 20XX

*Company/Organization, City, State or Country*

- Begin each bullet with a skills-based action verb
- Be sure to quantify your accomplishments, not just describe tasks and responsibilities
- Use keywords that demonstrate your knowledge of the field and technologies as appropriate
- More details
- More details
- More details

**Title** June 20XX - Aug 20XX

*Company/Organization, City, State or Country*

- Begin each bullet with a skills-based action verb
- Be sure to quantify your accomplishments, not just describe tasks and responsibilities
- Use keywords that demonstrate your knowledge of the field and technologies as appropriate
- More details
- More details
- More details

**Title** April 20XX – Aug 20XX

*Company/Organization, City, State or Country*

- Begin each bullet with a skills-based action verb
- Be sure to quantify your accomplishments, not just describe tasks and responsibilities
- Use keywords that demonstrate your knowledge of the field and technologies as appropriate
- More details
- More details
- More details

## PUBLICATIONS AND PRESENTATIONS

*Publications*

- Use the citation structure appropriate for your discipline.
- You may have separate sections (in process, in press, etc)
- Bold your name within the list of authors

*Oral Presentations*

- Use the citation structure appropriate for your discipline.
- You may have separate sections (accepted, guest lecturer, etc)
- Bold your name within the list of authors if appropriate

## PROFESSIONAL AFFILIATIONS

Include memberships and leadership roles

## COMMUNITY SERVICE AND OTHER ACTIVITIES

This section may be set up the same as the experience sections above or a simple list of organizations, roles/titles, and dates depending on space.

Your CV should be 2-4 pages in length.