Connect with us today!

For all majors, freshmen through PhDs & alumni

career.berkeley.edu
There are three simple yet vital things that will help you reach professional success. Be deliberate as you seek career **clarity**, gain **competitiveness**, and make the right **connections**. The Career Center is a comprehensive resource dedicated to equip you to be a leader in the global marketplace. Start early and optimize our many services to achieve your goals.

**WE HELP YOU DEVELOP YOUR CAREER**

**CLARITY**

- How do I identify and articulate my future direction?

**COMPETITIVENESS**

- How do I enhance my marketability?

**CONNECTIONS**

- How do I connect with alumni and employers?

**Professional Success**
The UC Berkeley Career Center prepares current students and recent alumni to make informed decisions about their future by providing comprehensive resources, programs and individualized services on career readiness, internships, employment, and graduate school.

Our first-class services include customized programs and events for Berkeley’s unique student populations and academic communities.

- College of Chemistry
- College of Engineering
- College of Environmental Design
- Haas School of Business
- College of Letters & Science
- Pre-Health Professions
- College of Natural Resources
- Students with Disabilities
- International Students
- PhDs & Postdocs

**TAKE YOUR FIRST STEPS TOWARD CAREER PREPARATION**

1. **Activate your Handshake account at** [handshake.berkeley.edu](http://handshake.berkeley.edu)
   
   Log in with your CalNet ID to find jobs and register for events.

2. **Make an appointment at** [handshake.berkeley.edu](http://handshake.berkeley.edu)
   
   Career counseling and peer advisor drop-in times are available.

3. **Subscribe to CareerMail at** [handshake.berkeley.edu](http://handshake.berkeley.edu)
   
   Sign up for emailing lists by completing the career interests section in [handshake.berkeley.edu](http://handshake.berkeley.edu).
CAREER CLARITY

OPPORTUNITIES FOR YOU TO IDENTIFY & ARTICULATE YOUR FUTURE DIRECTION

Activate your Handshake account at handshake.berkeley.edu
Log in with your CalNet ID. Find thousands of jobs and internships, register for events, follow your favorite employers, and access other resources for Berkeley students.

Make an appointment at handshake.berkeley.edu
Discuss how you can realize your career goals and/or how to successfully navigate the graduate and professional school admissions process. We offer 15-minute minis, 30-minute Career Counseling sessions, 30-minute Pre-Health Advising sessions, Peer Drop-Ins, and Satellite Drop-Ins in academic buildings across campus.

Participate in career planning programs
View the calendar of events online in Handshake for programs that help you identify your career interests.

Opt in and subscribe to CareerMail
Custom newsletters provide information on events, jobs, and insight relevant to you.

Check out Vault in the Handshake Resource Library
Vault guides give in-depth information about what it’s really like to work in a wide range of industries, companies, and professions, and how to position yourself to launch and build the career you want.

Expand your horizons using GoinGlobal in the Handshake Resource Library
Curious about what types of careers are available in various parts of the world? These comprehensive guides offer career and employment information for over 40 countries, and an employer directory containing thousands of company listings across the world.

Use the Career Destinations Survey
Discover what alumni with your major do after graduation. Visit career.berkeley.edu and review the Career Destination Links to find the survey results.

Build your experience through an externship
Shadow a Berkeley alum through the Cal Externship Program. Gain exposure to the workforce in a real-world setting, conveniently timed over break.
Acquire a paid internship
Visit career.berkeley.edu/Internships for internship listings by career field. Additionally, over 1,000 internship listings, covering a wide range of sectors, may be found through Handshake.

Career Readiness Workbook in the Handshake Resource Library
Find tips on effective job search methods, example resumes and cover letters, and how to best present yourself in an interview.

Refine your resume
Target and articulate your best qualities through a resume critique at a 15-minute mini appointment or by meeting with one of our career peer advisors.

Do a mock interview
Meet with an experienced recruiting professional who will provide valuable interviewing feedback.

Participate in the Job Search Bootcamps
Offered several times during the semester, bootcamps focus on topics such as interviewing with confidence, presenting yourself on LinkedIn, how to approach employers, job search strategies, and effective resume writing.

Polish your personal statement
Meet with a career counselor to gain feedback on your personal statement for graduate and professional school. Critiques focus on structure, evaluating content appropriateness, the points made about the topics chosen, and the organization of those points.
CAREER CONNECTIONS

OPPORTUNITIES TO ENGAGE WITH ALUMNI & EMPLOYERS

Meet alumni through Career Connections networking events
Dynamic alumni in a wide range of industries talk with students about their career path. Offered approximately 20 times per year, these informal networking opportunities span several popular and emerging fields such as data science, education, social impact, human resources, entertainment, sports, marketing and media, non-tech roles in technology, product design, environment and sustainability, and government and law.

Participate in On-Campus Recruiting (OCR)
View the calendar of upcoming information sessions and interviews in Handshake to meet with recruiters hiring for internships and full-time jobs.

Attend Career and Internship Fairs, Forums, and Employer Info Sessions
Meet with hundreds of employers at numerous events throughout the year. Develop personal connections with recruiters and professionals, learn about their organizational culture, and find out how to apply for their jobs and internships.

Career Fairs
For career fairs and hundreds of other event details, times, and locations, go online to Handshake. Events are free and open to all registered Berkeley students and alumni one year out regardless of major.

SPECIALIZED SERVICES FOR DIVERSE STUDENT POPULATIONS & INTERESTS

The Career Center is dedicated to assisting students who deserve unique support, including grad students, PhDs and postdocs, pre-med students, international students, students with disabilities, first-generation college students, veterans, students with dependents, the LGBTQ+ community, and transfer student populations. Visit Handshake to find out more about targeted conferences, trainings, and services.

Go to handshake.berkeley.edu for a full calendar of events and more information.
The Career Center at UC Berkeley has identified eight professional competencies to help you prepare and succeed in the workplace.

Possessing these skills will make you more competitive in the marketplace and help you transition in your life after Cal.

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<th>Teamwork &amp; Collaboration</th>
<th>Communication</th>
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<td>Build collaborative relationships with colleagues and customers representing diverse cultures, races, ages, genders, religions, lifestyles, and viewpoints.</td>
<td>Articulate thoughts and ideas clearly and effectively in written and oral forms to people inside and outside of the organization.</td>
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<th>Global Perspective</th>
<th>Technical Application</th>
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<tr>
<td>Value, respect, and learn from diverse cultures, races, ages, genders, sexual orientations, and religions.</td>
<td>Leverage existing technologies ethically and efficiently to solve problems, complete tasks, and accomplish goals.</td>
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<th>Professionalism &amp; Work Ethic</th>
<th>Career Management</th>
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<td>Demonstrate personal accountability and effective work habits, e.g., punctuality, working productively with others, and time workload management, and understand the impact of non-verbal communication on professional work image.</td>
<td>Identify and articulate your skills, strengths, knowledge, and experiences relevant to the position desired and career goals, and identify areas necessary for professional growth.</td>
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<th>Creativity &amp; Problem Solving</th>
<th>Leadership</th>
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<td>Exercise sound reasoning to analyze issues, make decisions, and overcome problems.</td>
<td>Leverage the strengths of others to achieve common goals, and use interpersonal skills to coach and develop others.</td>
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The Career Center is especially grateful to our Platinum Berkeley Circle Partners:
“Honestly, the best career counseling experience I’ve had so far. I walked away feeling grateful for [this counselor’s] guidance [and] gained more confidence about my future goals.”
— STUDENT
COLLEGE OF LETTERS & SCIENCE

“The meeting with [the counselor] was really productive. She answered all the questions that I had, and gave awesome tips on how to succeed in an interview!”
— STUDENT
COLLEGE OF ENGINEERING

The Career Center is committed to helping all students achieve:
CAREER CLARITY
CAREER COMPETITIVENESS
CAREER CONNECTIONS

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